

John P. Holland Charter School-08006079 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Verification	Verification (On-Site Assessment Tool) (207H)	John P. Holland Charter School-08006079	208	02/17/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 02/06/2023 02:50 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Debra Tillman 02/03/2023 05:26 PM				
	As of January 17, 2023 the confirming official, Kimberly Mosby, confirmed and signed the applications that were verified as well as the verification tracker. Mrs. Mosby and Mrs. Tillman have noted that this needs to be done during every verification time. They thought even though Mrs Mosby Verified the applications being verified that the verifying official was the staff that comes to do the review. They both now know and it will changed immediately when the next verification is done.				
	Flagged by Erlisa Levin 01/20/2023 02:45 PM				
	The Confirming Official must record on the Verification Tracker the date of the confirmation review. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Group 1: CA Count (3)		John P. Holland Charter School-08006079		02/17/2023	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 02/06/2023 03:03 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Debra Tillman 02/03/2023 05:26 PM				
	The snack menus has been and will continue to be posted on the school's website. All snacks are served after 3pm in the cafeteria for our after school and music programs. For the 2023-24 school year I will ensure that the on-site review for the after school snack program is done in September and the second review by April. I have taken a refresher course for after school snacks on 1/17/23. I did the on-site review on 1/18/23 and will ensure that my second on-site review for this school year is done in April .				
	Flagged by Erlisa Levin 01/30/2023 01:25 PM				
	As discussed at the exit conference, violations were found for the After School Snack Program. Explain in detail, how the finding (s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Flagged by Erlisa Levin 01/30/2023 01:25 PM				
The after school snack program must be served after the end of the school day!					
Point-of-service snack counts by student/benefit category must be maintained. Snack counts by category for the review period must be reasonable when compared to snack counts for the day of review. As discussed at the exit conference findings were found in this area. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
Flagged by Erlisa Levin 01/30/2023 01:25 PM					
Snacks claimed for reimbursement must meet the 2 component per student requirements. As discussed at the exit conference findings were found in this area. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. "The program must be monitored within the first 4 weeks of operation each year. As discussed at the exit conference findings were found in this area. Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation."					

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	John P. Holland Charter-9361	319	02/17/2023	CAP Removed
Corrective Action History	Corrective Action Plan: Removed by Erlisa Levin 01/30/2023 06:22 PM				
	CAP Removed				
Corrective Action History	Flagged by Erlisa Levin 01/20/2023 02:45 PM				
	<p>The use of excessive overrides is unreasonable at lunch and indicates the school does not have an accurate meal count system. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>The use of excessive overrides is unreasonable at lunch and indicates the school does not have an accurate meal count. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	John P. Holland Charter-9361	400	02/17/2023	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 02/06/2023 03:03 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Debra Tillman 02/03/2023 05:26 PM				
	<p>On January 24, 2023 the staff member took a refresher course on meal counting & claiming as well as nutritional requirements. On January 25, 2023 the staff member took a refresher course in nutritional requirements for preschooler as well as meal counts and participation. Also on January 25, 2023 I met with the entire lunch staff to re-iterate meal components and counting/claiming supplying them with handouts as well to make sure we always have a visual of all components as well displayed in the kitchen area.</p>				
Corrective Action History	Flagged by Erlisa Levin 01/30/2023 01:06 PM				
	<p>All 5 required meal components for lunch must be available on every serving line/serving area prior to the beginning and during the entire meal service. If a serving line/serving area runs out of a component, the SFA must immediately add the missing meal component before any additional meals are claimed for reimbursement. To help assure that required food components are available, food service personnel should monitor the serving lines/serving areas throughout the meal service. Accurate production records must be kept and should be used to plan appropriate quantities of meal components. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	John P. Holland Charter-9361	402	02/17/2023	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status	
Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 02/06/2023 03:03 PM					
	CAP Accepted					
	Corrective Action Plan: Submitted by Debra Tillman 02/03/2023 05:28 PM					
	On January 24, 2023 the staff member took a refresher course on meal counting & claiming as well as nutritional requirements and meal components. On January 25, 2023 the staff member took a refresher course in nutritional requirements for preschooler as well as meal counts and participation and meal components. Also on January 25, 2023 I met with the entire lunch staff to re-iterate meal components and counting/claiming supplying them with handouts as well to make sure we always have a visual of all components as well displayed in the kitchen area.					
	Flagged by Erlisa Levin 01/30/2023 01:06 PM					
Corrective Action History	Portion sizes offered for each required lunch component must meet daily and weekly minimum requirements for the appropriate grade group (K-5, 6-8, K-8, 9-12). When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture Forms web site for specific requirements. To determine the creditable amount for each menu item's contribution to the meal pattern, refer to the following resources: Child Nutrition (CN) Labels, Signed Manufacturers Product Formulation Statements, USDA Food Buying Guide, Whole Grain Rich (WGR) Resource, USDA Foods Information Sheets. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
	Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	John P. Holland Charter-9361	409	02/17/2023	CAP Accepted
	Corrective Action History	Corrective Action Plan: Accepted by Erlisa Levin 02/06/2023 02:50 PM				
		CAP Accepted				
		Corrective Action Plan: Submitted by Debra Tillman 02/03/2023 05:27 PM				
Corrective Action History	On January 17, 2023 I met with the lunch vendor (Whiston's) in reference to only sending the right amount of fruit requirement for the meal service. He stated that the production record was sent from the previous company (Revolutions) and the new production record from Whiston's should of been changed and extra fruit needed to be sent that day to be in compliance. I also met with my lunch Supervisors letting her know that she needed to make sure she had all components and the paperwork was correct and if not she needed to be on the phone getting it corrected immediately. On January 23, 2023 staff also took a refresher course on production records.					
	Flagged by Erlisa Levin 01/30/2023 01:33 PM					
	At breakfast, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 3 components of the reimbursable breakfast, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged